



**Make Your Nominee's
Required Narrative Stand Out!**

Your 2017 Outstanding Performer's biography is the compelling evidence as to why this individual merits consideration for the William B. Joslin Outstanding Performance Award.

Be sure to thoroughly detail your nominee's commitment to employment:

- Overall work quality, attitude, motivation, enthusiasm, consistency, reliability, and conscientiousness
- Notable examples of improvement in behavior, work quality, productivity, individual growth, and development
- Willingness and enthusiasm to learn new skills and take on more responsibility to increase current job performance and strive for new employment horizons
- Positive relationships with team members, supervisors and customers

Be sure to interview your nominee about why they like their job:

- What are three things you like about your job/and why...
- What was your best day on the job and why...
- What might you be doing if you didn't have this job opportunity...
- How does being recognized for doing good work make you feel...
- What would you tell anyone who thinks people with disabilities can't do good work...

Sample story openers:

- "Katie is a true reflection of the qualities upheld by the William B. Joslin Award because..."
- "When you ask Kevin's supervisors and co-workers what stands out about him as an employee..."
- Open with a famous quote about work or a personal quote from the nominee's interview.

See the 2016 Joslin Yearbook for narrative examples.